

## REQUEST FOR COUNCIL ACTION

MEETING

DATE: 12/15/03

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<b>AGENDA SECTION:</b> Consent Agenda	<b>ORIGINATING DEPT:</b> City Administrator	<b>ITEM NO.</b> <b>D-3</b>
<b>ITEM DESCRIPTION:</b> Formal Council approval of Heritage Preservation Committee		<b>PREPARED BY:</b> T. Spaeth

The Mayor recently received a request by the Historic Preservation Committee to request action by the Council to approve appointments to this Committee and to approve a requested name change from the Rochester Historic Preservation Committee to the Rochester Heritage Preservation Committee. (See attached).

By way of background, Mayor Canfield established the Historic Preservation Committee in 2000, to provide information and advise the Mayor's office on issues pertaining to local historic preservation. The Committee was not formally established as an advisory body to the Council on such matters. The only Council actions related to the Committee, were confirmation of the Mayor's appointments to the Committee back on December 3, 2001 and a re-appointment in August, 2002.

It would appear that based upon the stated goals of the Committee, they are hoping to be able to provide advice and recommendations to the Council on matters of local historical and heritage preservation. That being the case, it would require approval by Council ordinance to formally establish this Committee as a Council advisory body.

The size of the Committee will be limited to twelve (12) members, that may serve no more than two, 3 year terms. Appointments to the Committee shall be made by the Mayor with the Council's advice and consent.

### COUNCIL ACTION REQUESTED:

Adopt an ordinance formally establishing the Rochester Heritage Preservation Committee.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

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ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CREATING AND ENACTING  
CHAPTER \_\_\_\_ OF THE ROCHESTER CODE OF  
ORDINANCES, RELATING TO THE HERITAGE  
PRESERVATION COMMITTEE.

THE COMMON COUNCIL OF THE CITY OF ROCHESTER DO ORDAIN:

Section 1. Chapter \_\_\_\_ of the Rochester Code of Ordinances is hereby created and enacted to read as follows:

CHAPTER \_\_\_\_ HERITAGE PRESERVATION COMMITTEE

\_\_\_\_. Heritage Preservation Committee. Subdivision 1. There is hereby established a Heritage Preservation Committee. The Committee shall consist of twelve members. The mayor shall appoint, with the council's advice and consent, all members of the Committee who shall serve without compensation. A minimum of one member of the Committee shall be a representative of the Olmsted County History Center.

Subd. 2. Each Committee member shall serve the appointed term until a successor is appointed and qualified. The members of the Heritage Preservation Committee in place at the time this ordinance becomes effective shall continue to serve in this capacity until their current terms of office expire. The terms of the Committee members shall be staggered in such a manner that four of the members will be appointed to the Committee in any given year

Subd. 3. Should a vacancy occur, the mayor shall appoint, with the council's advice and consent, a city resident to fill the unexpired term of the appointment.

Subd. 4. Before beginning service on the Committee, each Committee member must take and subscribe an oath of office as prescribed by the Charter.

Subd. 5. The mayor, with the advice and consent of the council, may remove any Committee member whenever the mayor determines the City's best interests are served by the removal.

Subd. 6. The Committee shall adopt a set of rules to govern its meetings and procedures. The rules must be consistent with the Charter and Code. The rules may be amended from time to time, but only upon notice to all members that proposed amendments will be acted upon at a specified meeting.

Subd. 7. Each Committee member, including the chair and vice-chair, will have one vote on all matters acted upon by the Committee.

Subd. 8. The mission and goals of the Committee as may be amended from time to time are listed as follows:

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1. Advocate for sensitive and adaptive use of architectural structures in a way that preserves the historic legacy of Rochester;
  2. Encourage collecting and caring for a variety of materials that document human life in Rochester, making them known and accessible to people in Rochester and beyond;
  3. Increase community awareness of the value of Rochester's cultural resources;
  4. Encourage integration of heritage preservation at all levels of planning;
  5. Promote heritage preservation as an economic development tool;
  6. Identify, evaluate and designate significant historical resources;
  7. Encourage appropriate management and treatment of historic resources; and
  8. Expand the network of organizations and individuals engaged in heritage preservation.

\_\_\_\_\_. Powers and Duties. The Committee shall act as an advisory body to the Common Council, Boards, Commissions and officials of the City of Rochester with respect to matters that involve the purposes for which the Committee is established. No other powers or duties are hereby granted or implied.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF  
ROCHESTER, MINNESOTA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003.

\_\_\_\_\_  
PRESIDENT OF SAID COMMON COUNCIL

ATTEST: \_\_\_\_\_  
CITY CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003.

\_\_\_\_\_  
MAYOR OF SAID CITY

(Seal of the City of

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Date: October 30, 2003

To: Mayor Ardeell Brede

From: Chris Colby, Chair  
Rochester Historic Preservation Committee

RE: Rochester Historic Preservation Committee

Dear Ardeell,

In following prescribed guidelines used by other appointed boards and committees, the Rochester Historic Preservation Committee wishes to request action by the Rochester City Council on the following items:

- Appointment of the following three members as representatives of the Olmsted County History Center:
  - o Larry Gifford
  - o Sherry Sweetman
  - o Alan Calavano
- Appointment to a second 3-year term, retroactive to January of 2003, for the following members:
  - o Randy Staver
  - o Jeff Allman
  - o Richard Hanson
  - o Sherry Sweetman
- Appointment to a second 3-year term beginning January of 2004 for the following members:
  - o Chris Colby
  - o Lora Beaupre'
  - o David Petersen
  - o Allan Calavano
- Approval of a name change from Rochester Historic Preservation Committee to Rochester Heritage Preservation Committee. Over the past year there has been a great deal of discussion within our group regarding our mission and goals. Those goals include not only preservation of physical structures but also preservation of culture, style and a number of other historical elements. As we have researched other preservation committees with similar missions, we have determined that our group would be better served by a name that more closely aligns with our mission.

If you would care to discuss any of these items, please feel free to contact me at 288-6464. Our committee would otherwise look for the Council's support for these requests.

Sincerely,



Christopher W. Colby, AIA, Chair  
Rochester Heritage Preservation Committee

cc: All HPC Members

Enclosure: Mission Statement  
Roster of Members

**Rochester Heritage Preservation Committee**  
**Membership – 2003**  
**Updated 10/03**

<b>Name</b>	<b>Mailing Address / Telephone</b>	<b>E-mail Address</b>
Randy Staver	2707 Century Lane NE Rochester, MN 55906 266-7023 (w) / 288-9034 (h)	staver.randy@mayo.edu
Chris Colby – 2003 Chairman	1925 Baihly Estates Lane SW Rochester, MN 55902 ----- Yaggy Colby Associates 717 Third Avenue SE Rochester, MN 55904 288-6464 (w) / 280-8176 (h)	ccolby@yaggy.com
Tim Hornseth - Secretary	4425 Copperfield Lane NW Rochester, MN 55901 536-0394 (h)	tjhornseth@charter.net
Jeff Allman – 2003 Vice-chairman, 2004 Chairman elect.	Allman & Associates 323 South Broadway Rochester, MN 55904 282-9082 (w) / 287-0737 (h)	jallman@allmanassoc.com
Lora Beaupre' (Sam)	1104 6 <sup>th</sup> Street SW Rochester, MN 55902 288-3324 (h)	lorabeau@charter.net
Larry Gifford	317 6 <sup>th</sup> Avenue SW - #208 Rochester, MN 55902 288-6019 (h)	lgifford4@charter.net
Richard Hanson	1505 15 ½ Avenue NW Rochester, MN 55901 288-6611 (w) / 281-2971 (h)	Remodeling@hansonbuilder.com
David Petersen	958 28 <sup>th</sup> Street NW Rochester, MN 55901 281-3594 (h) / 288-8088 (w)	dpetersen34@holabird.com
Sylvie Nickel	125 11 <sup>th</sup> Avenue NW Rochester, MN 55901 289-3840 (h)	nickelsylv@aol.com
Sherry Sweetman	4414 Manchester Lane NW Rochester, MN 55901 ----- Olmsted County Historical Society 1195 West Circle Drive SW Rochester, MN 55902 282-9447 ext. 113 (w) / 282-3702 (h)	ochs@olmstedhistory.com sasweetman@charter.net
Alan Calavano	2015 11 <sup>th</sup> Street SW Rochester, MN 55902 282-4389 (h)	alcal@alum.mit.edu
Dave Pennington	2410 20 <sup>th</sup> Street NW Rochester, MN 55901 288-7855 (h)	dmpenn1@charter.net

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***Rochester Heritage Preservation Committee  
Membership and Terms - 2003***

<b>Name</b>	<b>First Term Ends</b>	<b>Second Term Ends</b>
Randy Staver	12/31/2002	12/31/2005
Chris Colby – 2003 Chair	12/31/2003	12/31/2006
Tim Hornseth - Secretary	12/31/2004	12/31/2007
Jeff Allman – 2003 Vice-chair, Chair elect.	12/31/2002	12/31/2005
Lora Beaupre' (Sam)	12/31/2003	12/31/2006
Larry Gifford (OCHS)	12/31/2004	12/31/2007
Richard Hanson	12/31/2002	12/31/2005
David Petersen	12/31/2003	12/31/2006
Sylvie Nickel	12/31/2004	12/31/2007
Sherry Sweetman (OCHS)	12/31/2002	12/31/2005
Alan Calavano (OCHS)	12/31/2003	12/31/2006
Dave Pennington	12/31/2004	12/31/2007

The size of the committee will be limited to twelve (12) members.  
Members of the RHPC may serve two, 3-year terms.

## ***Heritage Preservation Committee - Rochester, MN***

### **Vision**

"Minnesota's historic and archaeological properties are among the state's most valuable resources. They reflect and illuminate the values of Minnesota's people. They are the physical evidence of the ways people have chosen to live, of our need for beautiful objects as well as functional structures. The presence of historic properties, which display various styles, different historic periods and the contributions of diverse groups of people, adds diversity and richness to our urban and rural landscape."

**Preserving Minnesota: Planning for Historic Properties into a New Century (1991)**

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### **Mission**

The mission of the Rochester Heritage Preservation Committee is to foster among people an awareness of Rochester history so that they may draw strength and perspective from the past and find purpose for the future.

The mission is carried out by:

- advocating sensitive and adaptive use of architectural structures in a way that preserves the historic legacy of Rochester; and
- encouraging collecting and caring for a variety of materials that document human life in Rochester, making them known and accessible to people in Rochester and beyond.

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## ***Heritage Preservation Committee - Rochester, MN***

### **Goals**

1. Increase community awareness of the value of Rochester's cultural resources.
  - Increase visibility of historic preservation by such means as National Historic Preservation Week and other communications.
  - Develop and promote programs regarding preservation education for audiences including local elected officials, people in the building trades, property owners and students.
  - Strengthen the historic preservation ethic in the community through interpretive programs.
2. Encourage integration of historic preservation at all levels of planning.
  - Work with local planning officials to address historic preservation concerns throughout the course of their work via consultations, conferences, and committee representation.
  - Consider establishing a local ordinance to define a role for historic preservation in project planning.
3. Promote historic preservation as an economic development tool and provide economic incentives that encourage it.
  - Gather and disseminate information about the cultural and economic benefits of historic preservation, featuring successful cases.
  - Promote the use of existing incentive programs such as federal investment tax credits and façade easements.
  - Gather and disseminate information about sources of grant funds for historic preservation projects.
  - Support efforts to establish tax incentives at the local level for preservation projects.



## Goals

4. Identify, evaluate and designate significant historic resources.
  - Conduct surveys and catalog local historic properties and designate to local, state and national registers.
5. Encourage appropriate management and treatment of historic resources.
  - Identify new uses for vacant or underused resources; explore the preservation potential for threatened resources within a realistic community and economic context.
  - Provide information and access to technical information and assistance in caring for structural and archaeological properties.
6. Expand the network of organizations and individuals engaged in historic preservation.
  - Develop information and programs for owners of historic properties to increase their participation in the preservation community.
  - Use technology to improve communication among organizations and individuals interested in historic preservation.
  - As the approved organization for Rochester Heritage Preservation, consider participation in the Certified Local Government program sponsored through the State Historic Preservation Office.

